

## TAAI/ICPAI 2020

### RESERVATION FORM (RLB87063)

#### Reservation Information

☐ Mr  
**Guest Name** : ☐ Ms \_\_\_\_\_  
☐ Mrs (Last name) \_\_\_\_\_ (First name) \_\_\_\_\_

**Contact Method** : Tel No: +( )-( )- Fax No: +( )-( )  
Email : \_\_\_\_\_

**Room Types** : ☐ Standard Single(one single bed): NT\$ 1,950 per night  
☐ Semi-Suite(one double bed with a living room): NT\$ 3,420 per night  
☐ Semi-Suite(two standard single beds with a living room): NT\$ 3,420 per night

**Arrival Date** : \_\_\_\_\_ **Departure Date** : \_\_\_\_\_

#### Guarantee Information

Credit Card ☐ VISA ☐ Master ☐ American Express ☐ JCB ☐ UnionPay

Cardholder's Name \_\_\_\_\_

Credit Card No. \_\_\_\_\_

Expiry Date \_\_\_\_\_

Cardholder's Signature \_\_\_\_\_

#### Hotel Remarks

- Room Rate is inclusive of breakfast, tax and 10% service charge.
- Check-in time after 3:00pm, check-out time before 12:00 noon
- Reservation in advance is required and subject to availability .**
- Smoking is prohibited inside The Howard International House
- For reservations or queries, please directly return the reservation form to Howard International House Taipei by fax: +886-2-7712-2333 or email: [rv-ih@howard-hotels.com.tw](mailto:rv-ih@howard-hotels.com.tw) before **Oct 2, 2020.**
- For no-show or cancellation within 48 hours, one night deposit will be charged.**
- Please contact with us by e-mail or fax if you have not receive the confirmation.**
- If you need pick-up services, we will request a pre-authorization for the amount of transportation in advance from the credit card details you provided. Any no-show or cancellations within 24 hours will incur a charge of 100% transportation fee.

#### Transportation Arrangement (from Taoyuan Airport to the Hotel)

☐ No need

☐ Benz ( 1~2 persons, NT\$1,700/per trip), the number of persons: \_\_\_\_\_  
Check in date : \_\_\_\_\_ Flight No. : \_\_\_\_\_ arrival time : \_\_\_\_\_

☐ Mini-Van ( 3~7 persons, NT\$2,100/per trip), the number of persons: \_\_\_\_\_  
Check in date : \_\_\_\_\_ Flight No. : \_\_\_\_\_ arrival time : \_\_\_\_\_

Howard Civil Service International House Taipei

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